

LOCAL COMMITTEE (TANDRIDGE)

DATE: 3 DECEMBER 2021

LEAD OFFICER: RIKKI HILL (PARKING PROJECT & ENFORCEMENT TEAM LEADER)

SUBJECT: TANDRIDGE ON STREET PARKING REVIEW 2021/22

DIVISION: ALL DIVISIONS

SUMMARY OF ISSUE:

Each year Surrey Highways receives requests to change existing or introduce new parking controls and restrictions in Tandridge. For greater efficiency, these requests are compiled and reviewed in a district wide process. Committee approval is required in order to progress these changes to formal advertising and statutory consultation, and, where applicable, to implementation.

RECOMMENDATIONS:

The Local Committee (Waverley) is asked to agree that:

- (i) the proposed changes to on-street parking restrictions in Tandridge as described in annex 1 and shown in the drawings in annex 2 are approved.
- (ii) if necessary, minor adjustments can be made to the proposed changes by the parking project & enforcement team leader in consultation with the chairman/vice-chairman and relevant county councillor prior to formal advertisement and statutory consultation.
- (iii) the intention of the county council to make orders, under the relevant parts of the Road Traffic Regulation Act 1984, to make the proposed amendments to the waiting and on street parking restrictions in Tandridge is advertised and that if no objections are maintained, the orders are made.
- (iv) if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking & traffic enforcement manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor, after which the orders will be made.
- (v) the parking team is authorised to carry out a consolidation of the traffic regulation orders, once these latest amendments have been made, and to carry out consolidations in future when necessary.

REASONS FOR RECOMMENDATIONS:

Changes to the highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a highway authority to carry out regular reviews of waiting and parking restrictions on the highway network. It is recommended that the changes to parking controls and restrictions contained in this report are implemented as they will make a positive impact towards:-

- Road safety
- Access for emergency vehicles
- Access for refuse vehicles

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- Easing traffic congestion
- Controlling parking
- Improving parking amenity

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council's parking project team carry out periodic reviews of on-street restrictions across the county on a rolling programme. These are intended to keep on top of changes in travel behaviour and the built environment that can often change on street parking patterns.
- 1.2 Requests for changes to parking restrictions are made by residents, councillors, as well as emergency and public service organisations. Over 160 requests had been received since the last parking review in Tandridge, which were collated and used as the basis for this review.
- 1.3 Each request is assessed based on several factors, including road safety, localised congestion, effect on access, especially for larger vehicles, and levels of support.

2. ANALYSIS:

- 2.1 The review was carried out in two stages:

Stage one was an initial desktop exercise to eliminate requests for refreshment of existing restrictions only and requests for restrictions which were either clearly not practical or feasible or had already taken place.

Stage two involved site visits and assessment of the remaining locations.
- 2.2 Following stage two of the review, some suggestions and requests were not taken any further due to there being insufficient evidence to suggest there was a parking problem which warranted restrictions, or where no feasible or practical solution was found. The rest were prioritised and those considered most important have been included to be taken forward.
- 2.3 The locations where officers consider new or amended restrictions may be of most benefit (and that require formal advertisement and a statutory consultation to amend the traffic regulation orders) are listed in Annex 1 and shown in the drawings in Annex 2. Annex 3 contains a list of roads where changes to the parking restrictions were requested but were eliminated for reasons mentioned above or were not a high enough priority to be taken forward at this time.
- 2.4 One of the principles that was accepted by the county council when it decided to take on civil parking enforcement was to keep the necessary traffic regulation orders (TROs) to a minimum and to consolidate them when several amendments had been made. The number of amendments made to the original Tandridge TROs is now in double figures and the time to consolidate them is probably long overdue. The process is a one notice procedure and does not invite objections (as it does not result in any changes to the parking restrictions on the ground) and should be done after the latest amendment order (for this parking review) has been made. The cost for the notice is minimal and would be met from the parking team's budget. As consolidation is effectively just an administrative process and good housekeeping, it seems unnecessary for it to need approval of the committee each time, and so it would be simpler if the committee agreed that in future the parking team

manager could arrange for it to take place as and when it was felt to be appropriate to do so.

3. OPTIONS:

- 3.1 The committee approves the proposed changes to parking restrictions and controls in principle and, following due process, they are introduced for the reasons mentioned above, and in annex 1.
- 3.2 The committee does not approve the changes and no further action is taken, and none of the potential benefits are realised.
- 3.3 The committee approves some of the changes and only those ones are taken forward.

4. CONSULTATIONS:

- 4.1 In most cases consultation and discussion with county councillors has taken place. Parking restrictions can affect a great number of highway users, residents and businesses so the recommendations in this report propose that if necessary, minor changes to the proposals can be made after the meeting, however no new locations can be added. Any changes need to be agreed by the parking project team leader, in consultation with the chairman/vice chairman and relevant county councillor. This will help ensure that the proposals meet the needs of the community as closely as possible when the statutory advertisement is made.
- 4.2 The proposed changes to parking restrictions detailed in the annexes will require a traffic regulation order to be advertised as part of a statutory consultation process. When this starts a formal notice will be published in a local newspaper, advisory notices will be put up in streets where changes are planned, and post cards will be sent to properties closest to where changes will take place, as appropriate. The council's website also plays an important part allowing residents to view and download plans showing all of the proposals.
- 4.3 There then follows a 28 day period during which people can submit comments and objections about the proposals online (via the website) or by letter.
- 4.4 Objections can relate to the introduction of a new restriction. In cases where there is a coherent argument for not introducing a proposed restriction, it may be omitted, and the traffic order can proceed to be made for the other restrictions without the need to re-advertise.
- 4.5 If restrictions are to be added to those initially advertised, regulations require that these new restrictions must be advertised afresh. For this reason, no additional restrictions can be added through the objection process, but any suggestions would be considered in the next parking review.
- 4.6 If there are unresolved objections, they will be considered in accordance with the county council's scheme of delegation by the parking team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 The cost of carrying out parking reviews (officer time) is met by the parking team. For this review, the advertising and implementation costs will also be funded from the parking team's revenue budget.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 Effective parking restrictions and enforcement can assist accessibility for those with visual or mobility impairment by reducing instances of obstructive parking. Parking restrictions can also help blue badge holders have better access to shops and services

7. LOCALISM:

- 7.1 Many of the proposals in the report have been put forward by members of the local community and all will be able to comment and have their say during the statutory consultation process.
- 7.2 Communities are represented by county councillors and committee members who are involved in the decision making process to change or introduce new parking restrictions.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	There should be fewer instances of obstructive parking as a consequence of the restrictions.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

9. CONCLUSION AND RECOMMENDATIONS:

It is recommended that the waiting restrictions are implemented as detailed in the annexes as they will make a positive impact towards:-

- Road safety
- Access for emergency vehicles
- Access for refuse vehicles
- Easing traffic congestion
- Controlling parking
- Improving parking amenity

10. WHAT HAPPENS NEXT:

- 10.1 Some additional 'fine tuning' of the proposals may be required following the committee meeting and then our intention to amend the traffic regulation orders will be advertised and notices about the proposed changes will be displayed in the local press and on site.
- 10.2 It is not generally considered a good idea to advertise new parking restrictions over the Christmas period, when people's minds are elsewhere and their travel and parking behaviour changes. The intention is therefore to start the advertisement process, and the 28 day period when people can comment on the proposals, as early as possible in the new year.

- 10.3 Following the 28 day period, all the comments and objections will be considered and the final decisions made about what changes to the parking controls and restrictions should still go ahead.
- 10.4 The amendments to the traffic regulation orders will then be made and the appropriate signs and lines installed to allow the restrictions to be enforced. If all goes according to plan, this should be completed in the spring of 2022.
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Contact Officer: Rikki Hill, Parking Project & Enforcement Team Leader

Consulted: See section 4 of the report

Annexes: There are 3 annexes – annex 1 lists the proposals, annex 2 shows plans of the proposals and annex 3 shows other roads where requests for changes were made but which are not included in the parking review

Sources/background papers: None

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